

Privacy Policy

INFORMATION ON PERSONAL DATA PROCESSING

Concerning the processing of personal data, within the meaning of Art. 13 Regulation 2016/679 (GDPR) of the European Parliament and of the Council of 27 April 2016 on the protection of individuals about the processing of personal data and the free movement of such data, we provide the following information:

WHO IS THE PROVIDER

The operator who has determined the purposes and means of processing your personal data is:

Tax Wizard International s.r.o.

with address:

Vysoká 25, 811 06 Bratislava – city district Staré Mesto, Slovak Republic

IČO: 52580385, DIČ: 2121097231, registered in the Commercial Register of the District Court Bratislava I., Section Sro, File No. 140508/B

You can contact us by phone: +421 911 966 509, in writing at Vysoká 25, 811 06 Bratislava - Staré Mesto, Slovakia, or by e-mail to support@taxwizard.site.

SCOPE OF PERSONAL DATA

We minimize the scope of the personal data we process to sufficiently meet the quality of services you expect from us to meet our legal obligations and to protect our legitimate interests. We process the personal data of our customers as well as the personal data of our potential customers who have given us their consent. We process the following categories of personal information:

- To contact our customers, we process your first and last name, your e-mail, and your phone number.
- Besides, we process your date of birth, your permanent address, your Social Security number, your earnings data, your employer and employment duration data, your bank account information, and your written or electronic records of communication with customers to meet the purpose of providing our services (tax return preparation).
- For marketing purposes, we process information about the use of our products and services that you have purchased or you are considering to purchase. Further information on the use of our website, newsletter, etc.

PURPOSES OF PERSONAL DATA PROCESSING

We process your personal data primarily to conclude contracts for the supply of our services. This activity mainly includes receiving and processing orders, contracts, issuing invoices and tax documents, records of payments, etc. For the proper fulfillment of all legal obligations, we process personal data also for the bookkeeping, registry administration, or handling complaints. We also process your personal data to inform

you about our direct marketing products and services. We do not share your personal information with third parties.

LEGAL BASES FOR PERSONAL DATA PROCESSING

We process your personal data according to the law in these cases:

- processing of personal data is necessary for the performance of the contract and you are a party to the contract or have asked us to take precautionary measures before the conclusion of the contract
- the processing of your personal data is indispensable within our legitimate interest that we pursue, namely offering and selling services to our customers
- or you have given us your consent for one or more purposes; these may include, in particular, service-related activities or processing to tailor the offer to your expectations

BENEFICIARY CATEGORIES

Personal data may be provided to the following categories of recipients during processing:

- accounting offices
- tax advisors
- Tax Office

PERIOD OF STORAGE OF PERSONAL DATA

With the consent of the data subject, we will process your data until you withdraw your consent, but no more than 36 months after it is reissued. In the case of a legitimate interest, we will process your personal data, unless you object to the processing, for a period of time that is justified to offer and provide related products and services to you. In the case of the performance of the contract, we will process your personal data for the duration of the contractual relationship, including the warranty and the complaint conditions. In the event of a legal obligation, we will process your personal data for as long as it is required by law. In the case of the Accounting Act, the VAT Act, etc. the period maybe 10 years.

YOUR RIGHTS AS PERSON AFFECTED

When processing your personal data, we are prepared to exercise your rights:

- You have the right to access your personal data as well as the right to know for what purpose they are being processed, who the recipients of your personal data are, what the processing time is.
- You have the right to correct; if your personal information is incorrect or changed, you can contact us, we will correct it.
- You have the right to delete personal information.

- If your personal data is processed with consent, you have the right to revoke your consent at any time, without prejudice to the lawfulness of the processing based on the consent granted prior to its revocation.
- You have the right to restrict processing; if you wish so, we will only process your data for the most necessary legal reasons or not at all.
- You have the right to data portability; if you wish to transfer them to another operator, we will provide them in the appropriate format, unless other technical or legal obstacles prevent this.
- You also have the right to lodge a complaint with the Supervisory Authority, the Office for Personal Data Protection of the Slovak Republic, with its registered office at Hraničná 12, 820 07 Bratislava 27, Slovak Republic, IČO: 36 064 220, tel. No. : +421 (2) 3231 3220, <https://dataprotection.gov.sk/uouu/>

WHERE AND HOW YOU MAY APPLY YOUR RIGHTS

- You can exercise your rights by calling +421 911 966 509, in writing at Vysoká 25, 811 06 Bratislava - Staré Mesto, Slovakia or by e-mail <http://support@taxwizard.site>
- We will respond to your request free of charge within 30 days. In the case of complexity or a large number of requests, we are entitled to extend this period by another 60 days. If this happens, we will inform you about the reasons.
- However, if your request is manifestly unfounded or repeated, we may charge an appropriate administrative fee to cover the costs of providing this service.

CONTACT FOR INFORMATION

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Effective from: 21.09.2019

Tax Wizard